

Local Government Act 1972

WADDINGTON PARISH COUNCIL

NOTICE OF THE ANNUAL PARISH COUNCIL MEETING

THE MEETING WILL TAKE PLACE ON MONDAY 15 MAY 2023 at 7pm

in the Refectory meeting room at St Helen's Church Waddington (entrance by the stocks at the door on the side of the church), commencing at 7.00pm

AGENDA

1. Election of CHAIRMAN for Waddington Parish Council who will then sign Acceptance of Office of Chairman
2. Co-option of Councillors
3. To accept and approve any apologies for absence
4. To note the Minutes of the Previous Annual Parish Council Meeting, last held on 23rd May 2022. All Parish Council Minutes are on Waddington Parish Council's website
5. To consider and approve (including any amendments) to Waddington Parish Council policies (on Parish Council website)
 - a) Standing Orders
 - b) Code of Conduct
 - c) Annual Leave Policy
 - d) Anti-Bullying & Harassment Policy
 - e) Data Protection Policy
 - f) Disciplinary Policy
 - g) Emergency Dependents Leave Policy
 - h) Equality and Diversity Policy
 - i) Expenses Policy
 - j) Flexible Working Policy
 - k) Homeworking Policy
 - l) Lone Working Policy
 - m) Maternity Leave and Pay Policy
 - n) Paternity Leave and Pay Policy
 - o) Performance Improvement Procedure and Policy
 - p) Sickness and Absence Policy
 - q) Training and Development Policy
 - r) Whistleblowing Policy
 - s) Fixed Asset Register
 - t) Financial Regulations
 - u) Publication Scheme
6. To consider and approve that Waddington Parish Council continues to operate under the General Power of Competence
7. To consider and approve Annual Governance & Accounts Statements
 - a) Annual Governance Statement to 31 March 2023
 - b) Internal Audit Report to 31 March 2023

- c) Annual Accounting Statements to 31 March 2023
 - d) Period for the Exercise of Public Rights (recommended to be Monday 13 June 2023 to Friday 22 July 2023 inclusive)
8. Election of Officers – note that Chairman & Vice Chairman are ex-officio members of all Committees & Working Parties
- Vice Chairman (if required, since this is not a legal requirement).
 - Finance Committee
 - Asset Working Party / Committee with defined remit & powers
 - RVBC Liaison Representatives – 2 Representatives
9. To confirm suggested dates for Parish Council meetings in the year 2023/24 ***including venue & frequency***
10. Any Other Annual Parish Council Meeting Business

Chairman, Waddington Parish Council